

**Little Ladybirds @ Bro Famau
Full Day Care and After School Club
Ysgol Bro Famau, Llanferres
Tel: 07592125677 email: LittleLadybirdsASC@gmail.com**



TERMS AND CONDITIONS

1. Little Ladybirds and After School Club Fees are invoiced on a monthly basis.
 2. If any other payment arrangements are made with parents to accommodate their financial situation, then this will be agreed prior to payment and in writing, verified by the Person in Charge/Responsible Individual.
 3. We accept payment by Direct Debit.
 4. Late payment of fees will incur a penalty charge.
 5. In the event of late collection of your child at the end of the day (6.00pm) additional time is charged at a cost of £10 for every 15 minutes Club has to remain open in order to care for your child. This will be added to your next monthly invoice as a penalty charge. If your child attends additional sessions during any month, these will be added to the next monthly invoice.
- **If your child is unable to attend his/her session at Little Ladybirds Daycare or After School Club for any reason, 24 hours notice must be provided. If 24 hours is not provided you will be charged the full cost of the session. This is to ensure that our staffing is correct and meets statutory ratios.**
 - I have read and agree with the above terms and conditions.

Parent/carer name:

Signature:

Date:

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